



# VACANCIES

The Sri Lanka Export Development Board (EDB), is the apex government organization responsible for development and promotion of exports from Sri Lanka.

Applications are invited from citizens of Sri Lanka possessing academic and professional qualifications with proven ability who could contribute to the achievement of export goals stated in the strategic plan of the EDB for the following positions.

## 1) STATISTICAL OFFICER (JM 1-1)

### Qualifications

A Degree which is recognized by the University Grants Commission preferably with statistics.

Preference will be given to holders of 1st or 2nd class Degree .

Knowledge of computerized data analyzing would be an advantage

### Salary Scale (JM 1-1)

Rs. 42,600/- 10x755 - 18x1,135 = 70,580/-The salaries will be paid as per the instructions mentioned in the Annexure II of the DMS Circular No: 02/2016.

## 2) TECHNICAL ASSISTANT (MA 2-1)

### Qualifications

NDT or an equivalent Technical qualification in computer related area, not below NVQ Level 5, conducted by a recognized institute.

### Salary Scale (MA 2-1)

Rs. 30,310/- 10x300 - 7x350 - 4x495 - 20x660 = 50,940/-The salaries will be paid as per the instructions mentioned in the Annexure II of the DMS Circular No: 02/2016.

### Job Descriptions

Please refer the EDB website - [www.srilankabusiness.com](http://www.srilankabusiness.com) for Job Descriptions & further details.

### Age Limit

Should be not less than 18 years and not more than 45 years. However, the upper age limit would not apply to candidates in the Government Departments, Corporations and Statutory Institutions and to internal candidates.

### Method of Selection

On the results of a written competitive examination and a structured interview.

### Other benefits

- \* An attractive medical assistance scheme to meet hospitalization and outdoor medical expenses for the employee and his/her immediate family
- \* Distress Loan at concessionary rate of interest
- \* An attractive Housing Loan Scheme at a concessionary rate of interest
- \* Annual Bonus & Encashment of unutilized Medical Leave
- \* Transport facility for selected bus routes
- \* EPF - Employee - 10%; Board - 15% & ETF - Board 3%

### Form of Application

Applications should be made on the prescribed form available at the HRM Division, Level 5, EDB or at the [www.srilankabusiness.com](http://www.srilankabusiness.com) website [under the section of "Announcements"]. Duly completed application forms with copies of all relevant certificates should be forwarded separately for each post under registered cover to Chairperson & Chief Executive of the EDB on or before 02/02/2017. The title of the post should appear on the top left hand corner of the envelope.

Applications from State Sector employees should be forwarded through the Heads of Institutions. Applicants are advised to send an advance copy of the application to reach the EDB before the closing date.

**Chairperson & Chief Executive**  
**SRI LANKA EXPORT DEVELOPMENT BOARD**

NDB-EDB Tower, 42, Nawam Mawatha, Colombo 02.

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