

**SRI LANKA EXPORT DEVELOPMENT BOARD**

**SRI LANKAN BUSINESS FORUM AND NETWORKING SESSION**

**AT WORLD EXPO 2025 – OSAKA, JAPAN**

**FRIDAY, 26TH SEPTEMBER 2025**

***APPLICATION FORM***

|  |  |
| --- | --- |
| 01. | Name of the Company **►****\**Pls. submit a copy of Business Registration*** |
| Address ▼ |
| Office ► | Processing Plant ► |
| Tele. **►** | Fax ► | Email ► | Website ► |
| 02. | Details of the participant/s of this Programme ▼ **(Max. 2 participants)****Note*:*** *CEOs, Managing Directors, and Heads of Export/Sales/International Business of Sri Lankan exporting companies that are currently exporting to Japan or intend to export to Japan are encouraged to apply for this high-level delegation visit.***Participant 1**Name ► Designation ►Email ► Mobile No. ►WhatsApp No. ►**Participant 2**Name ► Designation ►Email ► Mobile No. ►WhatsApp No. ►***\*Pls. provide copies of EPF and ETF statements of the nominated participants for last 3 years*** |
| 03. | Details of the contact Person related to this Programme ▼ Name ► Designation ►Email ► Mobile No. ►WhatsApp No. ► |
| 04. | Year of establishment of the company ►  |
| 05. | Year of commencement of exports ► |
| 06. | Type of Business ▼  |
| □ Producer □ Producer - Exporter □ Agent □ Trading House □ Other (Specify)……………………………………………………………………………… |
| 07. | Legal Status ▼ |
| □ Proprietorship □ Public Quoted Company □ Partnership □ State Owned □ Private Ltd Company □ Other (Specify)…………………………………………………….. |
| 08. | Equity ► Local : % Foreign **:**  % Partner country :  |
| 09. | Is your company a part of a group of companies? □ Yes □ No If yes state the name of the parent company ► |
| 10. | Total number of employees ► Managerial: Skilled/ Semi/Unskilled: |
| 11. | Product/Service Sector ▼   Processed Food  Spices  Coconut based products  Electrical & Electronic products  Mineral & Mineral based products  Boat and Ship Building  ICT  Marine & offshore Service  Any other (Specify) ……………………… |
| 12. | Products/Services Exporting & Capacity ▼  |
| **Main Export Products/Service**  | **Annual production Capacity** **(kgs/ No’s/MT/ Liters)** |  **Extra Capacity** **( kgs/ No’s/MT/ Liters)** |
| 1. 01
 |  |  |  |
| 1. 02
 |  |  |  |
| 1. 03
 |  |  |  |
| 13. | Major export markets and share in 2024 (%) ▼ |
| 14. | Annual Turnover (LKR Mn)▼ |
|  | **Year** | **Local Turnover**(LKR. Mn)▼ | **Export Turnover**(LKR. Mn)▼ | **Total Turnover** ▼(LKR Mn) |
| To Japan  | To the world (excluding Japan) |
| **2021/22** |  |  |  |  |
| **2022/23** |  |  |  |  |
| **2023/24** |  |  |  |  |
|  15. | Quality Standards Obtained (FDA, GAP, GMP, SLSI, HACCP, ISO, Organic, Fairtrade, compliances on National social and environmental standards etc.) ▼***(submit copies)***  |
| 16. | Marketing efforts made relevant to the Japan Market (product development/ packaging/ labelling etc.) ▼ |
| 17. | Products/Services that you are planning to promote during the Business Meeting Session at Expo -2025 Japan ▼ |
| 18. | Previous experience in attending promotional activities in Japan (Trade Fairs, B2Bs, Conferences etc.)▼ |
| 19. | Other relevant information useful in the evaluation of your application for the participation in this programme ▼ |
| 20. | Your consent on participation of below events: 1. Business meetings organized by other Sri Lankan institutes/chambers on 25 Sept. 2025 at the Expo Premises Yes  No
2. Sri Lanka National Day event on 27th Sept. 2025 at the Expo Premises

 Yes  No |
| 21 | Availability of company profile and promotional brochures in Japanese Language (soft copies)  Yes  No\****Pls. attach Company profile in English and Japanese languages along with any promotional brochures in English & Japanese*** |
| I do hereby certify that above information furnished by me in this application is true and accurate. |
| **Date** | **Name & Designation of the person submitting the above information** | **Signature & Company Seal** |

 ***Important:***

* Please handover the dully filled application form to the Market Development Division, 8th Floor, or send through registered post to reach the Director/ Market Development, Sri Lanka Export Development Board, No. 42, Nawam Mawatha, Colombo 02 on or before **Wednesday, 23rd July 2025** by mentioning “**Sri Lankan Business Forum and Networking Session at Expo 2025 - Japan**” on top left hand corner of the cover.
* Please ensure to attach copies of followings with the application
	+ Copies of EPF and ETF statements of the **nominated participants** for last 3 years
	+ Company profile in **English and Japanese languages** along with any promotional brochures
	+ Business Registration Certificate (BRC)
	+ Standards /Quality Certifications/Registration/ License issued by relevant regulatory bodies