

**SRI LANKA EXPORT DEVELOPMENT BOARD**

**SRI LANKAN BUSINESS FORUM AND NETWORKING SESSION**

**AT WORLD EXPO 2025 – OSAKA, JAPAN**

**FRIDAY, 26TH SEPTEMBER 2025**

***APPLICATION FORM***

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 01. | Name of the Company **►**  **\**Pls. submit a copy of Business Registration*** | | | | | | | |
| Address ▼ | | | | | | | |
| Office ► | | | | | Processing Plant ► | | |
| Tele. **►** | | | Fax ► | | Email ► | Website ► | |
| 02. | Details of the participant/s of this Programme ▼ **(Max. 2 participants)**  **Note*:*** *CEOs, Managing Directors, and Heads of Export/Sales/International Business of Sri Lankan exporting companies that are currently exporting to Japan or intend to export to Japan are encouraged to apply for this high-level delegation visit.*  **Participant 1**  Name ► Designation ►  Email ► Mobile No. ►  WhatsApp No. ►  **Participant 2**  Name ► Designation ►  Email ► Mobile No. ►  WhatsApp No. ►  ***\*Pls. provide copies of EPF and ETF statements of the nominated participants for last 3 years*** | | | | | | | |
| 03. | Details of the contact Person related to this Programme ▼  Name ► Designation ►  Email ► Mobile No. ►  WhatsApp No. ► | | | | | | | |
| 04. | Year of establishment of the company ► | | | | | | | |
| 05. | Year of commencement of exports ► | | | | | | | |
| 06. | Type of Business ▼ | | | | | | | |
| □ Producer □ Producer - Exporter □ Agent □ Trading House  □ Other (Specify)……………………………………………………………………………… | | | | | | | |
| 07. | Legal Status ▼ | | | | | | | |
| □ Proprietorship □ Public Quoted Company □ Partnership  □ State Owned □ Private Ltd Company  □ Other (Specify)…………………………………………………….. | | | | | | | |
| 08. | Equity ► Local : % Foreign **:**  % Partner country : | | | | | | | |
| 09. | Is your company a part of a group of companies? □ Yes □ No  If yes state the name of the parent company ► | | | | | | | |
| 10. | Total number of employees ► Managerial: Skilled/ Semi/Unskilled: | | | | | | | |
| 11. | Product/Service Sector ▼  Processed Food  Spices  Coconut based products  Electrical & Electronic products  Mineral & Mineral based products  Boat and Ship Building  ICT  Marine & offshore Service  Any other (Specify) ……………………… | | | | | | | |
| 12. | Products/Services Exporting & Capacity ▼ | | | | | | | |
| **Main Export Products/Service** | | | | **Annual production Capacity**  **(kgs/ No’s/MT/ Liters)** | | **Extra Capacity**  **( kgs/ No’s/MT/ Liters)** | |
| 1. 01 |  | | | |  | |  | |
| 1. 02 |  | | | |  | |  | |
| 1. 03 |  | | | |  | |  | |
| 13. | Major export markets and share in 2024 (%) ▼ | | | | | | | |
| 14. | Annual Turnover (LKR Mn)▼ | | | | | | | |
|  | **Year** | **Local Turnover**  (LKR. Mn)▼ | | | **Export Turnover**  (LKR. Mn)▼ | | **Total Turnover** ▼  (LKR Mn) | |
| To Japan | To the world (excluding Japan) |
| **2021/22** |  | | |  |  |  | |
| **2022/23** |  | | |  |  |  | |
| **2023/24** |  | | |  |  |  | |
| 15. | Quality Standards Obtained (FDA, GAP, GMP, SLSI, HACCP, ISO, Organic, Fairtrade, compliances on National social and environmental standards etc.) ▼***(submit copies)*** | | | | | | | |
| 16. | Marketing efforts made relevant to the Japan Market (product development/ packaging/ labelling etc.) ▼ | | | | | | | |
| 17. | Products/Services that you are planning to promote during the Business Meeting Session at Expo -2025 Japan ▼ | | | | | | | |
| 18. | Previous experience in attending promotional activities in Japan (Trade Fairs, B2Bs, Conferences etc.)▼ | | | | | | | |
| 19. | Other relevant information useful in the evaluation of your application for the participation in this programme ▼ | | | | | | | |
| 20. | Your consent on participation of below events:   1. Business meetings organized by other Sri Lankan institutes/chambers on 25 Sept. 2025 at the Expo Premises Yes  No 2. Sri Lanka National Day event on 27th Sept. 2025 at the Expo Premises   Yes  No | | | | | | | |
| 21 | Availability of company profile and promotional brochures in Japanese Language (soft copies)  Yes  No  \****Pls. attach Company profile in English and Japanese languages along with any promotional brochures in English & Japanese*** | | | | | | | |
| I do hereby certify that above information furnished by me in this application is true and accurate. | | | | | | | | |
| **Date** | | | **Name & Designation of the person  submitting the above information** | | | | | **Signature & Company Seal** |

***Important:***

* Please handover the dully filled application form to the Market Development Division, 8th Floor, or send through registered post to reach the Director/ Market Development, Sri Lanka Export Development Board, No. 42, Nawam Mawatha, Colombo 02 on or before **Wednesday, 23rd July 2025** by mentioning “**Sri Lankan Business Forum and Networking Session at Expo 2025 - Japan**” on top left hand corner of the cover.
* Please ensure to attach copies of followings with the application
  + Copies of EPF and ETF statements of the **nominated participants** for last 3 years
  + Company profile in **English and Japanese languages** along with any promotional brochures
  + Business Registration Certificate (BRC)
  + Standards /Quality Certifications/Registration/ License issued by relevant regulatory bodies