



Ministry of Industry and Entrepreneurship Development

Addendum 01

On Terms of Reference (TOR)

for

**Procurement of Selection and Engagement of a Professional
Designing & Printing Services Firm & A Promotional Material
Supply Firm for Sri Lanka Expo 2027 Organized by Sri Lanka
Export Development Board (SLEDB)**

Contract Number EDB/PU/NCB/2026/03

**Sri Lanka Export Development Board
9th Floor, NDB EDB Tower,
No. 42 Nawam Mawatha, Colombo 02
Tel: +94 112 300702
E-mail: disna@edb.gov.lk**

June 22, 2026

Procurement of Selection and Engagement of a Professional Designing & Printing Services Firm & A Promotional Material Supply Firm for Sri Lanka Expo 2027 Organized by Sri Lanka Export Development Board (SLEDB)


1. Background




Subsequent to the Procurement Document issued by **Sri Lanka Export Development Board (SLEDB)** for “Selection and Engagement of a Professional Designing & Printing Services Firm & A Promotional Material Supply Firm for Sri Lanka Expo 2027 Organized by Sri Lanka Export Development Board (SLEDB)” dated June 09th, 2026 a pre-bid meeting was conducted on June 16th, 2026. Based on the clarifications sought by the Bidder’s, it is felt necessary to provide additional information to the bidders to further clarify on certain areas of the Procurement Document.

All the bidders are required to perform careful assessment of the information provided in the Addendum 01.

The deadline for the submission of proposals has been extended, and proposal submission will close at 11:00 a.m. on 30th June, 2026. The Technical Proposals will be opened at 11.00 a.m on the same day

Fin 3 - Promotional Material Supply

	Item	Original Description	Revised Description	Qty	Unit Price (Rs.)	Total Price (Rs.)	Time line
1	Promotional Material 	A gift pack including a Notebook and a pen: Note Book : Branded with Expo logs and Printing • Spiral bind Size: A5 No. of pages : 120 Paper type: Cover page : Matt Art Board, Gauge 200 GSM in 4 Colour with Expo Logo, EDB Logo Inner pages: Gauge : 80 GSM normal paper with lines Branded Plastic Quality Pen with Expo Logo printed	A gift pack including a Notebook and a pen: Note Book : Branded with Expo logs and Printing • Spiral bind Size: A5 No. of pages : 120 Paper type: Cover page : Matt Art Board, Gauge 200 GSM in 4 Colour with Expo Logo, EDB Logo Inner pages: Gauge : 80 GSM normal paper with lines Quality Plastic Tip Top pen branded with Expo Logo (as per the sample image given)	3000			12 Weeks after contract signing
2	T-shirts	T-shirts Spec: Cotton material in different sizes, Colour – (based on theme), with collar, raglan sleeve and with event logo embroidered	T-shirts Spec: White colour Cotton rich material in following sizes :XXL, XL, L, M, S, (majority could be L or M) With collar, raglan sleeve and Expo event logo	500			12 Weeks after contract signing

3	Promotional Bags 	Promotional Bags Gray Cloth bag with handle, (Dimensions : W : 17.5 “, H : 14”, G : 4”) Design printed as per the Expo theme in 4 colour with relevant logos (Expo logos, Your Vital Island logo & EDB logo)	embroidered in pocket. Promotional Bags; Gray Cloth tote bag (high quality amu redi) with handle, Colour – Off white/cream Dimensions : W : 17.5 “, H : 14”, G : 4” Following 3 Logos printed on the bag -Expo logo, Your Vital Island logo & EDB logo	3000			12 Weeks after contract signing
4		Brown colour Paper Bags with handle (Eco friendly brown kraft paper board) (Dimensions : W : 13”, H : 15”, G : 4” Paper guage: 230 gsm Design printed as per the Expo theme in 4 colour with Expo logo, Your Vital Island logo & EDB logo.	No Change	2000			12 Weeks after contract signing
5	Sri Lanka Flag 	Sri Lanka Flag to be pinned to attire, Metal non corrosive. Size 3.5cm x 2.5 cm, 4Colour	No Change	200			12 Weeks after contract signing

6	Expo Logo	Expo Logo to be pinned to attire, Metal non corrosive. Size 3.5cm x 3.5 cm, 4 Colour	No Change	1000			12 Weeks after contract signing
	Souvenir	Souvenir – A Coaster with Logo lazer-cut, in light weight wooden material packed in box. Branded with Expo logo.	Souvenir – A Coaster with Logo lazer-cut, in light weight wooden material packed in box. Branded with Expo logo. Dimensions: 4 inch X 4 inch and thickness ¼ inch	3000			12 Weeks after contract signing
7		TOTAL					
		VAT					
		TOTAL WITH VAT					